**Healthy Start Monitoring and   
Evaluation Data System (HSMED)**

**Data Dictionary and XML Schema   
Implementation Guide  
Instructions and Demographic Form**  
May 23, 2024

Health Resources and Services Administration Maternal and Child Health Bureau logo
  
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Maternal and Child Health Bureau

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# Introduction

Grantees of the Health Resources and Services Administration’s (HRSA) Healthy Start program are required to collect and report client-level data as a condition of their 2024-2029 grant awards. On May 1, 2024, the Division of Healthy Start and Perinatal Services (DHSPS) released four OMB-approved Healthy Start Data Collection Forms (Demographic, Background, Prenatal, and Parent/Child forms) to begin generating these required data. The Healthy Start Data Collection Forms are client-level surveys that gather information on the characteristics of program participants, including individuals who attend group-based health education classes, and those who are enrolled in case management/care coordination services. The latest versions of the Healthy Start Data Collection Forms can be accessed on the Healthy Start EPIC website at <https://www.healthystartepic.org/healthy-start-implementation/data_collection_forms/>.

On July 1, 2024, grantees will begin reporting their collected client-level data to HRSA through the Healthy Start Monitoring and Evaluation Data System (HSMED). The HSMED is integrated with HRSA’s Electronic Handbooks (EHBs) and is accessible using the EHBs’ login portal. The first submission of client-level data will be due on July 16, 2024, and continue each quarter thereafter. Healthy Start grantees are required to submit client-level data files by the third Tuesday of each quarterly reporting month.

To successfully complete quarterly submissions, each grantee must create and upload Extensible Markup Language (XML) or Comma Separated Values (CSV) files containing client-level data collected during the three months prior to submission (“reporting quarter”). The structure, sequence, values, and format of the data elements in the client-level data files must conform to the definitions specified in the XML/CSV reference materials. When client-level data files are uploaded to the system, the HSMED will validate the files to ensure they conform to the data schema and business rules outlined in the XML/CSV reference materials before grantees can finalize their submissions. The latest versions of the **XML/CSV reference materials** can be accessed on the Healthy Start EPIC website at <https://www.healthystartepic.org/healthy-start-implementation/monitoring-data-and-evaluation/>. An **HSMED User Manual** can also be found at the same link to assist grantees in navigating the system, and completing quarterly data submissions.

**NOTE**: This document does not contain instructions on how to upload the client-level data XML files to the HSMED application. Instructions on using the HSMED are available in the **HSMED User Manual**.

## Purpose

The purpose of this document is to provide reference information on the definition, allowable structure, sequence, values, and format of the Healthy Start client-level data XML and CSV files to grantees, providers and software vendors. This document includes data definitions that describe the meaning of each element in the Healthy Start client-level data. In addition, this document describes the required format of the XML file, provides examples of XML files, and includes references to the XML schema definitions that are used to validate the XML file. Ultimately, the goal of this document is to help grantees reduce any errors that may result when they generate and submit client-level data XML files to the HSMED.

## Audience

This document is intended for Healthy Start technical and/or administrative staff that must collect and report Healthy Start client-level data elements in an XML or CSV file format to the HRSA/MCHB Healthy Start program. Such staff may include developers, data quality specialists, administrators, or other individuals who are responsible for generating and submitting the quarterly reports.

## Updates

This document will be revised as variables and value options are updated or when other global changes are made.

|  |  |  |
| --- | --- | --- |
| Version | Date | Comments |
| V1.0 | November 19,2020 | First version of Implementation guide for the HSMED system. |
| V1.1 | January 28, 2021 | Updates and corrections for a few data elements. |
| V2.0 | February 10, 2022 | Upgrades and revisions to the data validation types and messages for the Background, Prenatal and Parent/Child forms. |
| V3.0 | May 23, 2024 | Upgrades and revisions to the data validation types and messages for the Background, Prenatal and Parent/Child forms. Addition of data validation types and messages of the new Demographic form. |

## Summary of Changes: May 23, 2024

**Demographic Form:**

The following new data elements are **added** in the Demographic form: PPUID, ParticipantType, OtherAdultRelationship, FormVersion, CompletionDate, UpdateDate, Correction, PPEnrollmentPhase, ParticipantAgeAtEnrollment, ParticipantAgeAtEnrollmentDD, Gender, OtherGenderSpecification, Sex, HispanicLatino, RaceMulti, OtherLanguage, OtherLanguageSpecification, EnglishFluency and HighestLevelSchool.

The following data elements have been **upgraded to flag Errors**: PPUID, FormVersion, CompletionDate, UpdateDate, PPEnrollmentPhase, ParticipantAgeAtEnrollment, ParticipantAgeAtEnrollmentDD, HispanicLatino, RaceMulti and OtherLanguageSpecification.

The following data elements have been **upgraded to flag Warnings**. For each of these fields, a warning comment field is also introduced to enable grantees to provide a justification comment in cases where the warnings cannot be resolved: CompletionDate.

The following data elements have been **upgraded to Required fields**: PPUID, ParticipantType, FormVersion, CompletionDate, PPEnrollmentPhase, Gender, Sex, HispanicLatino, RaceMulti, OtherLanguage, EnglishFluency and HighestLevelSchool.

**Background Form:**

The following existing data elements of the Background form are **deleted:** ParticipantType, OtherPPSpecification,HasEnrolledChild, PPEnrollmentPhase, AgeClassification, Sex, NonBinaryGender, HighestLevelSchool, HispanicLatino, RaceMulti, RaceSingle, OtherRaceSpecification, HasUsualHealthcareSource, UsualHealthcarePlace, OtherHealthcarePlaceSpecification, DependentsOnIncomeNumber, DependentsOnIncomeDD, CurrentChildrenEnrolled, ChildrenEnrolledNumber, ScreenedForDepression, IPVScreenerAdministered, MarijuanaUse, IPVScreenerNotAdministeredSpecification, TotalChildrenDesired, TotalChildrenDesiredDD, PlannedMonthsToNextPregnancyDD, OtherRPLSpecification, HasRLP, ExitSpecification.

The following new data elements are **added** in the Background form: FormVersion, NoPPEnrollmentDate, UpdateType, Correction, ParentingStatus, CurrentlyParentingChildrenNumber, HouseholdIncomeAmount, FoodSecurity, HadAdequateHousing, HousingSafety, Transportation, CannabisProductUse, ReferredForTobaccoUse, ReferredForIPV, SingletonBirthNumber, MultiplesLBWBabiesNumber, PreviousChildDeathNumberDD and PreviousChildDeathAgeDD.

The following data elements have been **upgraded to flag Errors**: NoOtherPP, PPEnrollmentDate, No PPEnrollmentDate, FormVersion, UpdateType, CompletionDate, EndsPrenatalDate, ECTurns6MonthsDate, OtherUpdateDate, ExitDate, PregnancyStatus, ParentingStatus, CurrentlyParentingChildrenNumber, InsuranceType, MedicaidNameSpecification, OtherInsuranceSpecification, HouseholdIncomeAmount, AdultsDependentOnIncomeNumber, ChildrenDependentOnIncomeNumber, LittleInterestScore, FeelDownScore, DepressionTotal, ReferredForDepression, ReferredForTobaccoUse, WasThreatened, WasFrightened, WasControlled, WasPhysicallyHurt, WasForced, MoreChildrenDesired, PlannedMonthsToNextPregnancy, UsingCondom, BirthControlUsed, PregnancyHistory, LiveBirthNumber, SingletonBirthNumber, HadPreviousPretermBirth, PretermDeliveriesNumber, HadLbw, LBWBabiesNumber, MultiplesLBWBabiesNumber, VeryLBWBabiesNumber, HadMacrosomia, FetalMacrosomiaNumber, PreviousInfantDeath, PreviousChildDeathNumberDD, PreviousNeonatalDeathNumber, PreviousChildDeathAgeDD.

The following data elements have been **upgraded to flag Warnings**. For each of these fields, a warning comment field is also introduced to enable grantees to provide a justification comment in cases where the warnings cannot be resolved: PPEnrollmentDate and CompletionDate.

The following data elements have been **upgraded to Required fields**: PPUID, FormVersion, CompletionDate, PregnancyStatus, ParentingStatus, HadPreventiveCare, HadHealthcare, InsuranceType, HouseholdIncome, FoodSecurity, HadAdequateHousing, HousingSafety, Transportation, LittleInterestScore, FeelDownScore, ReferredForDepression, TobaccoUse, AlcoholUse, CannabisProductUse, IllicitDrugUse, PrescriptionMedsUse, ReferredForTobaccoUse, WasThreatened, WasFrightened, WasControlled, WasPhysicallyHurt, WasForced and ReferredForIPV.

**Prenatal Form:**

The following existing data elements of the Prenatal form are **deleted:** OtherLinkedPP, NoOtherPP, PPEnrollmentDate, OtherUpdateSpecification, WeeksPregnantUnableToDetermine, WeeksPregnantUnableToDetermineSpecification, NoFirstPrenatal, FirstPrenatalTrimester,

CurrentPregnancyTrimester, InterconceptionInterval, FatherInvolvement, CurrentCigarettesPerDay, CurrentECigaretteFrequency, CurrentHookahFrequency, EnrolledPregnancyTrimester, CurrentChewingTobaccoFrequency, CurrentCigarFrequency, FetusesNumber FirstPrenatalMonthsNumber, CurrentAlcoholFrequency, PostPregnancyFuDate, PPUIDConfirmation, TrackOutcomeMethodSpecification, NeonatalDeathMethodSpecification, MaternalDeathMethodSpecification.

The following new data elements are **added** in the Prenatal form: FormVersion, NewPregnancyDate, Correction, EnrolledPregnancyWeeks, FirstPrenatalWeeksNumber, BabiesNumber, HadHIV, HadSTI, HadObesity, HadChronicHeartDisease, OtherChronicConditions, DiagnosedWithGestationalDiabetes, DiagnosedWithBloodPressure, PreEclampsia, HIVAIDS, DiagnosedWithSTI, MaternalMorbidity, MaternalMorbiditySpecification and DeliveryType.

The following data elements have been **upgraded to flag Errors**: FormVersion, UpdateType, NewPregnancyDate, CompletionDate, PregnancyEndsDate, OtherUpdateDate, DueDate, FirstPrenatalAppointmentScheduled, FirstPrenatalAppointmentDate, OtherChronicConditionsSpecification, FetalDeathsNumber, MaternalMorbidity, MaternalMorbiditySpecification, DeliveryType, EnrolledChildID, NeonatalDeathNumber, MaternalDeath and PregnancyOutcomesOtherSourceSpecification.

The following data elements have been **upgraded to flag Warnings**. For each of these fields, a warning comment field is also introduced to enable grantees to provide a justification comment in cases where the warnings cannot be resolved: CompletionDate, FirstPrenatalAppointmentDate and EnrolledChildID.

The following data elements have been **upgraded to Required fields**: PPUID, FormVersion, CompletionDate, WeeksPregnantNumber, EnrolledPregnancyWeeks, FirstPrenatalWeeksNumber, PregnantWithMultiples, HadDiabetes, HadHighBloodPressure, HadDepression, HadHIV, HadSTI, HadObesity, HadChronicHeartDisease, OtherChronicConditions, DiagnosedWithGestationalDiabetes, DiagnosedWithBloodPressure, PreEclampsia, HIVAIDS, DiagnosedWithSTI and BreastfeedingPlans.

**Parent/ Child Form:**

The following existing data elements of the Parent/Child form are **deleted:** ParticipantType, OtherPPSpecification,PPEnrollmentDate, OtherUpdateSpecification, ExitSpecification, ChildAgeRange,ChildRaceSingle, OtherRaceSpecification,PretermBirth, LBW, ChildHasUsualHealthcareSource,ChildUsualHealthcarePlace, ChildOtherHealthcarePlaceSpecification,ReadWithChild, FatherInvolvementWithChild, Last3MonthsCigarettesPerDay, Last3MonthsHookahFrequency, Last3MonthsChewingTobaccoFrequency and Last3MonthsCigarFrequency.

The following new data elements are **added** in the Parent/Child form: FormVersion, Correction, 12MonthDate, HadInfantHospitalStay, ChildAgeRange, ChildAgeMonths, AgeWellVisitMonths, Last3MonthsTobaccoFrequency.

The following data elements have been **upgraded to flag Errors**: NoOtherPP, ChildEnrollmentDate, FormVersion, CompletionDate, UpdateType, 6MonthDate, 12MonthDate, ChildExitDate, AgeAtEnrollment, ChildEthnicity, ChildRace, ChildAgeMonths, ChildInsuranceType, ChildMedicaidNameSpecification, ChildOtherInsuranceSpecification, AgeWellVisitMonths, BreastfedMonths, ReceivedPostpartumCare and Last3MonthsTobaccoFrequency.

The following data elements have been **upgraded to flag Warnings**. For each of these fields, a warning comment field is also introduced to enable grantees to provide a justification comment in cases where the warnings cannot be resolved: ChildEnrollmentDate, CompletionDate, ChildMortality, ScheduledPostpartumCareDate and NoPostpartumCareSpecification.

The following data elements have been **upgraded to Required fields**: FormVersion, CompletionDate, HadInfantHospitalStay, ChildAgeRange, ChildHadHealthcare, ChildInsuranceType, AgeWellVisit, BreastfedEver, BreastfedCurrently, HowLongBreastfed, BabySleepPosition, BabySleepsAlone and SafeSleepBedding.

# Main Components of the Client-Level XML File

The Healthy Start client-level data XML file consists of three components: 1) the file header, 2) the root element, and 3) the body elements, which consist of complex and simple data elements.

## File Header

The file header is the first line of text in the XML file. It is static text and does not change, and it contains the XML declaration—the version of XML—and encoding being used. A sample file header is shown below:

<?xml version=”1.0” encoding=”UTF-8”?>

## Root Element

The root element consists of static text and does not change. A root element is required for every XML file, and it serves as “the parent” of all the other elements. In the case of the Healthy Start client-level data XML file, the root element is <ROOT xmlns=”urn:hsmd”>.

## Body: Simple and Complex Elements

The body of the client-level data XML file contains all the elements under the root element. It contains simple and complex elements. Complex elements contain child elements (e.g., lists) and usually allow more than one child element. Simple elements do not contain any child elements. An example of a complex element that contains two child elements is below:

<OtherLinkedPPList>

<OtherLinkedPP>100String123345</OtherLinkedPP>

<OtherLinkedPP>100String78900</OtherLinkedPP>

</OtherLinkedPPList>

## Healthy Start Client-Level Data XML Data Elements

This section includes definitions for all the data elements (both complex and simple) in the body of the Healthy Start client-level data XML file. The definitions are presented in tables, and each table includes one or more of the following metadata:

**Element Name**: The descriptive and brief name of the variable to provide information about what is being collected. This corresponds to the data element name in the Healthy Start Client-Level Data XML Schema.

**Question Number:** The question number in the Healthy Start Data Collection Forms.

**Section & Sub-section:** Data elements are grouped in sections and sub-sections corresponding to the Data Collection Form. Each section and sub-section is a complex list data element, and the section tags are required in the XML files. The sections and sub-sections are required components in the XML files, and elements must be included in the correct section to allow successful uploads.

**Definitions**: A brief description of the variable.

**Required field**: Whether an element is required to submit the XML file. If a required field is missing, the XML file will be rejected.

**Allowed Values**: The type or list of values allowed for the data element. If the acceptable values are codes, the meaning of each code is also provided. Note HSMED requires users to submit numeric codes in lists of values (e.g., if the value and description are “1 – Yes,” then 1 should be submitted instead of “Yes”). For Boolean fields, the field accepts only 1 or 0.

**Allow multiple values:** Whether the variable accepts multiple values. It corresponds to “choose-all-that-apply” questions in the Data Collection Forms. Normally only complex elements can accept multiple values. These element names have “List” as a suffix. The XML sample for list elements shows how multiple values are presented in the XML file.

**Occurrence**: The minimum and maximum number of times the element may appear in a single record within the client-level data XML file. For required elements, the minimal occurrence is 1.

**XML example**: Sample XML that indicates the use of the element within the context of the client-level data XML file.

**Data validation type:** Whether the element has a data validation check, and if so, the type of data validation. If an element has no data validation check, it will be “none.” There are three types of data validation checks:

* **Errors:** All errors must be resolved before the report can be successfully accepted.
* **Warnings**: Users must review and, if appropriate, resolve their warnings. Users must enter a justification comment in the CSV or XML file, and re-upload it to the system to submit the report and resolve the warning(s).
* **Alerts:** A report can be submitted with alerts. Users do not need to enter comments to explain the data that caused the alert.

**Data validation rule:** The logic of data validation check and the corresponding error messages.

# Instructions for Preparing CSV Files

The CSV files follow the same data element specifications and are subject to the same validation checks outlined in the Implementation Guides. There are a few special instructions for preparing the CSV files.

## Column Names

The column names in CSV follow the naming convention: form\_section\_sub-section(s)\_data element name. Examples are below:

In the Demographic Form, the column names look like: HsmedDemographic\_CoverPage\_ParticipantType, or HsmedDemographic\_ClientInfo\_ParticipantGeneralInfo\_ParticipantAgeAtEnrollment

In the Background Form, the column names look like: HsmedBackground\_CoverPage\_FormVersion, or HsmedBackground\_ClientInfo\_PersonalWellBeing\_LittleInterestScore

In the Prenatal Form, the column names look like: HsmedPrenatal\_CoverPage\_PregnancyEndsDate, or HsmedPrenatal\_ClientInfo\_PregnancyAndHealth\_EnrolledPregnancyWeeks

In the Parent/Child Form, the column names look like: HsmedParentChild\_CoverPage\_CompletionDate, or HsmedParentChild\_ClientInfo\_InfantHealthCare\_ChildHadHealthcare

**NOTE:** The column names and order must be the same as the template for the file to be accepted. If there is no information for an element, the “cell” should be left empty, but the column must remain in the file.

## Multiple Values

If one data element allows multiple values, all of the values should be included in one “cell” and separated by a pipe symbol “|” (found on most keyboards using SHIFT + \ ). Users should not enter spaces between the data values and the pipe symbol. For example, if there are two other linked primary participants reported in the Background Form, it should be listed as “100PP12345|100PP23456” in column “HsmedBackground\_CoverPage\_OtherLinkedPPList\_OtherLinkedPP”.

**NOTE:** If a data element does not allow multiple values (e.g., elements that allow a text string), the pipe symbol will not be recognized as a delimiter for different values. For example, value “text string 1 | text string 2” for a single-value element will be read as one text string.

# Data Elements in the Demographic Form

## **Element name**: PPUID

| **Field** | **Description** |
| --- | --- |
| **Question Number** | Cover page 1 (G1) |
| **Section & Sub-section** | CoverPage |
| **Definition** | Primary participant unique ID |
| **Required field** | Yes (May not have duplicates of Unique IDs in one file during upload checking) |
| **Allowed values** | Alphanumeric text string that allows a minimum of 9 characters and a maximum of 50 characters. PPUIDs should be in the format: 3 digit grantee org code + PP + a unique ID (at least 4 digits long).  NOTE: With the exception of the initial ‘PP’ format requirement, PPUIDs are **NOT** case-sensitive (for example, 123PPUID0001 and 123Ppuid0001 would be considered the same client). |
| **Allow multiple values** | No |
| **Occurrence** | 1 unique value per client |
| **XML example** | <PPUID>100PP12345</PPUID> |
| **Data Validation Type** | Error  Error |
| **Data Validation Rule** | [If there are two or more of the same PPUID] – The PPUID '({PPUID)' is duplicate.  [If Org ID in PPUID does not match the Organization] – The PPUID has an invalid Org ID. |

## **Element name**: ParticipantType

| **Field** | **Description** |
| --- | --- |
| **Question Number** | Cover page 2 (G2) |
| **Section & Sub-section** | CoverPage |
| **Definition** | Participant type |
| **Required field** | Yes |
| **Allowed values** | 1 - CM/CC participant  2 - Group-based health education participant  3 - Other adult |
| **Allow multiple values** | No |
| **Occurrence** | 1 per client |
| **XML example** | <ParticipantType>1</ParticipantType> |
| **Data Validation Type** | None |
| **Data Validation Rule** | None |

## **Element name**: OtherAdultRelationship

| **Field** | **Description** |
| --- | --- |
| **Question Number** | Cover page 2 (G2) |
| **Section & Sub-section** | CoverPage |
| **Definition** | Other Adult relationship to enrolled child |
| **Required field** | No |
| **Allowed values** | 1 - Grandparent  2 - Family member  3 - Foster parent  4 - Other legal guardian |
| **Allow multiple values** | No |
| **Occurrence** | 0-1 per client |
| **XML example** | < OtherAdultRelationship>1< OtherAdultRelationship> |
| **Data Validation Type** | None |
| **Data Validation Rule** | None |

## **Element name**: FormVersion

| **Field** | **Description** |
| --- | --- |
| **Question Number** | Cover page 3 (G3) |
| **Section & Sub-section** | CoverPage |
| **Definition** | Version (initial or update) of the form |
| **Required field** | Yes |
| **Allowed values** | 1 – Initial form  2 – Updated form |
| **Allow multiple values** | No |
| **Occurrence** | 1 per client |
| **XML example** | <FormVersion>1<FormVersion> |
| **Data Validation Type** | Error  Error |
| **Data Validation Rule** | [If an Initial Form for this PPUID already exists, FormVersion selected as Initial Form and correction checkbox not checked] – If this is an update to the Demographic Form, 'FormVersion' should be provided as 'Updated Form'. If this is a correction, please check 'This form is a correction'.  [If an Initial Form does not exist and user is selecting "Updated Form" in FormVersion] – If this is an initial upload to the Demographic Form, FormVersion should be provided as ‘Initial Form’. |

## **Element name**: CompletionDate

| **Field** | **Description** |
| --- | --- |
| **Question Number** | Cover page 3 (G3) |
| **Section & Sub-section** | CoverPage |
| **Definition** | Date of initial form completion |
| **Required field** | Yes |
| **Allowed values** | Date with a format of mm/dd/yyyy  The dates can only be entered between 04/30/2024 and the date of upload into the HSMED system. |
| **Allow multiple values** | No |
| **Occurrence** | 0-1 per client |
| **XML example** | <CompletionDate>9/10/2024</CompletionDate> |
| **Data Validation Type** | Warning  Error |
| **Data Validation Rule** | [If different from previous submission and correction checkbox is not checked] – The 'CompletionDate' is different than previously reported. Please confirm the date of initial completion or explain the reason for the change.  Note: If completion date is different than the previously submitted value in the system and correction checkbox is checked, then validation will not appear.  [If date falls outside of valid range, ‘CompletionDate’ is not in a valid range] – The 'CompletionDate' is not in the valid range. Please refer to the HS Implementation Guide. |

## **Element name**: UpdateDate

| **Field** | **Description** |
| --- | --- |
| **Question Number** | Cover page 3 (G3) |
| **Section & Sub-section** | CoverPage |
| **Definition** | Date of form update |
| **Required field** | No |
| **Allowed values** | Date with a format of mm/dd/yyyy  The dates can only be entered between 04/30/2024 and the date of upload into the HSMED system. |
| **Allow multiple values** | No |
| **Occurrence** | 0-1 per client |
| **XML example** | <UpdateDate>9/10/2024</UpdateDate> |
| **Data Validation Type** | Error  Error |
| **Data Validation Rule** | [If date falls outside of valid range, ‘UpdateDate’ is not in a valid range] – The 'UpdateDate' is not in the valid range. Please refer to the HS Implementation Guide.  [If Updated form (2) is selected in ‘FormVersion’ but ‘UpdateDate’ is blank] – Element 'UpdateDate' is required when FormVersion is selected as ‘Updated Form’. |

## **Element name**: Correction

| **Field** | **Description** |
| --- | --- |
| **Question Number** | Cover page 4 |
| **Section & Sub-section** | CoverPage |
| **Definition** | Correction box |
| **Required field** | No |
| **Allowed values** | 0 - No  1 - Yes |
| **Allow multiple values** | No |
| **Occurrence** | 0-1 per client |
| **XML example** | <Correction>1</Correction> |
| **Data Validation Type** | None |
| **Data Validation Rule** | None |

## **Element name**: CompletionDateWarningComment

| **Field** | **Description** |
| --- | --- |
| **Question Number** | NA |
| **Section & Sub-section** | CoverPage |
| **Definition** | Warning justification if CompletionDate value is different than previously reported |
| **Required field** | No |
| **Allowed values** | Text string that allows a maximum of 250 characters |
| **Allow multiple values** | No |
| **Occurrence** | 0-1 per client |
| **XML example** | < CompletionDateWarningComment>String</ CompletionDate WarningComment> |
| **Data Validation Type** | Warning |
| **Data Validation Rule** | See element CompletionDate |

## **Element name**: PPEnrollmentPhase

| **Field** | **Description** |
| --- | --- |
| **Question Number** | 1 |
| **Section & Sub-section** | ClientInfo  ParticipantGeneralInfo |
| **Definition** | Participant reproductive phase at enrollment |
| **Required field** | Yes |
| **Allowed values** | 1 - Preconceptive  2 - Pregnant or expecting  3 - Postpartum  4 - Parenting an infant less than 6 months of age  5 - Parenting a child 6-11 months of age  6 - Parenting a child 12-18 months of age  77 - None of the above  88 - Declined to answer |
| **Allow multiple values** | Yes |
| **Occurrence** | 1-6 per client |
| **XML example** | <PPEnrollmentPhaseList>  <PPEnrollmentPhase>1</PPEnrollmentPhase>  <PPEnrollmentPhase>3</PPEnrollmentPhase>  </PPEnrollmentPhaseList> |
| **Data Validation Type** | Error  Error |
| **Data Validation Rule** | [If different from initial submission] – The 'PPEnrollmentPhase' is different than previously reported. Please confirm the participant’s reproductive phase at enrollment or explain the reason for the change.  [If “None of the above" or "Declined to answer" is checked and 1 or 2 or 3 or 4 or 5 or 6 are also selected ] – If "None of the above" or "Declined to answer" is selected, de-select any other 'PPEnrollmentPhase' selected. |

## **Element name**: ParticipantAgeAtEnrollment

| **Field** | **Description** |
| --- | --- |
| **Question Number** | 2 |
| **Section & Sub-section** | ClientInfo  ParticipantGeneralInfo |
| **Definition** | Participant age at enrollment |
| **Required field** | No |
| **Allowed values** | An integer value between 1-99 |
| **Allow multiple values** | No |
| **Occurrence** | 1-0 per client |
| **XML example** | < ParticipantAgeAtEnrollment >16</ ParticipantAgeAtEnrollment > |
| **Data Validation Type** | Error |
| **Data Validation Rule** | [If ‘ParticipantAgeAtEnrollment’ and ‘ParticipantAgeAtEnrollmentDD’ are blank] – Input 'ParticipantAgeAtEnrollment' or select “Declined to answer.” |

## **Element name**: ParticipantAgeAtEnrollmentDD

| **Field** | **Description** |
| --- | --- |
| **Question Number** | 2 |
| **Section & Sub-section** | ClientInfo  ParticipantGeneralInfo |
| **Definition** | Participant age at enrollment declined |
| **Required field** | No |
| **Allowed values** | 88 - Declined to answer |
| **Allow multiple values** | Yes |
| **Occurrence** | 1-8 per client |
| **XML example** | < ParticipantAgeAtEnrollmentDD >88</ ParticipantAgeAtEnrollmentDD> |
| **Data Validation Type** | Error |
| **Data Validation Rule** | [If ‘ParticipantAgeAtEnrollment’ and ‘ParticipantAgeAtEnrollmentDD’ are blank] – Input 'ParticipantAgeAtEnrollment' or select “Declined to answer.” |

## **Element name**: Gender

| **Field** | **Description** |
| --- | --- |
| **Question Number** | 3 |
| **Section & Sub-section** | ClientInfo  ParticipantGeneralInfo |
| **Definition** | Gender of person being interviewed |
| **Required field** | Yes |
| **Allowed values** | 1 - Female  2 - Male  3 - Transgender Woman/Transgender Female/Transfeminine  4 - Transgender Man/Transgender Male/Transmasculine  5 – I use a different term  88 - Declined to answer |
| **Allow multiple values** | No |
| **Occurrence** | 1 per client |
| **XML example** | <Gender>88</Gender> |
| **Data Validation Type** | None |
| **Data Validation Rule** | None |

## **Element name**: OtherGenderSpecification

| **Field** | **Description** |
| --- | --- |
| **Question Number** | 3 |
| **Section & Sub-section** | ClientInfo  ParticipantGeneralInfo |
| **Definition** | Other Gender specification |
| **Required field** | No |
| **Allowed values** | Text string that allows a maximum of 250 characters |
| **Allow multiple values** | No |
| **Occurrence** | 1 per client |
| **XML example** | <OtherGenderSpecification>String</OtherGenderSpecification> |
| **Data Validation Type** | Alert |
| **Data Validation Rule** | [If "I use a different term" is selected in ‘Gender’ and ‘OtherGenderSpecification’ is empty] – Input a short text response for ‘OtherGenderSpecification’. |

## **Element name**: Sex

| **Field** | **Description** |
| --- | --- |
| **Question Number** | 4 |
| **Section & Sub-section** | ClientInfo  ParticipantGeneralInfo |
| **Definition** | Sex of person being interviewed |
| **Required field** | Yes |
| **Allowed values** | 1 - Female  2 - Male  88 - Declined to answer |
| **Allow multiple values** | No |
| **Occurrence** | 1 per client |
| **XML example** | <Sex>1</Sex> |
| **Data Validation Type** | None |
| **Data Validation Rule** | None |

## **Element name**: HispanicLatino

| **Field** | **Description** |
| --- | --- |
| **Question Number** | 5 |
| **Section & Sub-section** | ClientInfo  ParticipantGeneralInfo |
| **Definition** | Hispanic ethnicity |
| **Required field** | Yes |
| **Allowed values** | 1 - No, not of Hispanic, Latino/a, or Spanish origin  2 -Yes, Mexican, Mexican American, Chicano/a  3 - Yes, Puerto Rican  4 - Yes, Cuban  5 - Yes, Another Hispanic, Latino/a, or Spanish origin  88 - Declined to answer |
| **Allow multiple values** | Yes |
| **Occurrence** | 1-4 per client |
| **XML example** | <HispanicLatinoList> <HispanicLatino>3</HispanicLatino>  <HispanicLatino>4</HispanicLatino>  </HispanicLatinoList> |
| **Data Validation Type** | Error  Error |
| **Data Validation Rule** | [If "No, not of Hispanic, Latino/a, or Spanish origin" is checked, no other selections are allowed] – If 'No, not of Hispanic, Latino/a, or Spanish origin' is selected, deselect any other options for 'HispanicLatino'  [If "Declined to answer" is checked, no other selections are allowed] – If ‘Declined to answer’ is selected, deselect any other options for ‘HispanicLatino'. |

## **Element name**: RaceMulti

| **Field** | **Description** |
| --- | --- |
| **Question Number** | 6 |
| **Section & Sub-section** | ClientInfo  ParticipantGeneralInfo |
| **Definition** | Race |
| **Required field** | Yes |
| **Allowed values** | 1 - White  2 - Black or African American  3 - American Indian or Alaska Native  4 - Asian Indian  5 - Chinese  6 - Filipino  7 - Japanese  8 - Korean  9 - Vietnamese  10 - Other Asian  11 - Native Hawaiian  12 - Guamanian or Chamorro  13 - Samoan  14 - Other Pacific Islander  88 - Declined to answer |
| **Allow multiple values** | Yes |
| **Occurrence** | 1-14 per client |
| **XML example** | <RaceMultiList>  <RaceMulti>11</RaceMulti>  <RaceMulti>12</RaceMulti>  <RaceMulti>13</RaceMulti>  </RaceMultiList> |
| **Data Validation Type** | Error |
| **Data Validation Rule** | [If "Declined to answer" is checked, no other selections are allowed] – If 'Declined to answer' is selected, deselect any other options for 'RaceMulti'. |

## **Element name**: OtherLanguage

| **Field** | **Description** |
| --- | --- |
| **Question Number** | 7 |
| **Section & Sub-section** | ClientInfo  ParticipantGeneralInfo |
| **Definition** | Other language spoken at home |
| **Required field** | Yes |
| **Allowed values** | 1 - Yes  0 - No  88 - Declined to answer |
| **Allow multiple values** | No |
| **Occurrence** | 1 per client |
| **XML example** | <OtherLanguage>1</OtherLanguage> |
| **Data Validation Type** | None |
| **Data Validation Rule** | None |

## **Element name**: OtherLanguageSpecification

| **Field** | **Description** |
| --- | --- |
| **Question Number** | 7 |
| **Section & Sub-section** | ClientInfo  ParticipantGeneralInfo |
| **Definition** | Other Language Specification |
| **Required field** | No |
| **Allowed values** | Text string that allows a maximum of 250 characters |
| **Allow multiple values** | No |
| **Occurrence** | 1 per client |
| **XML example** | <OtherLanguageSpecification>String</OtherLanguageSpecification> |
| **Data Validation Type** | Error |
| **Data Validation Rule** | [If ‘OtherLanguage’ is selected as “Yes” and ‘OtherLanguageSpecification’ is empty] – Input a short text response for ‘OtherLanguageSpecification’. |

## **Element name:** EnglishFluency

| **Field** | **Description** |
| --- | --- |
| **Question Number** | 8 |
| **Section & Sub-section** | ClientInfo  ParticipantGeneralInfo |
| **Definition** | English fluency |
| **Required field** | Yes |
| **Allowed values** | 1 - Very well  2 - Well  3 - Not well  4 - Not at all  88 - Declined to answer |
| **Allow multiple values** | No |
| **Occurrence** | 1 per client |
| **XML example** | < EnglishFluency >1</ EnglishFluency > |
| **Data Validation Type** | None |
| **Data Validation Rule** | None |

## **Element name**: HighestLevelSchool

| **Field** | **Description** |
| --- | --- |
| **Question Number** | 9 |
| **Section & Sub-section** | ClientInfo  ParticipantGeneralInfo |
| **Definition** | Education |
| **Required field** | Yes |
| **Allowed values** | 1 - No formal schooling  2 - 8th grade or less  3 - Some high school  4 - High school diploma  5 - GED  6 - Some college or 2 year degree  7 - Technical or trade school  8 - Bachelor's Degree  9 - Graduate or professional school  88 - Declined to answer |
| **Allow multiple values** | No |
| **Occurrence** | 1 per client |
| **XML example** | <HighestLevelSchool>1</HighestLevelSchool> |
| **Data Validation Type** | None |
| **Data Validation Rule** | None |